

Bullock Creek School District

Athletic/Co-Curricular

Handbook



Revised August 2012

TABLE OF CONTENTS

Athletic Philosophy	3
Tri-Valley Conference	4
Michigan High School Athletic Association Eligibility Guidelines	5
Enrollment	5
Age	5
Transfers	5
Physical Examinations	5
Team Membership	5
NCAA Guidelines	5
Bullock Creek School District Academic Eligibility	6
Bullock Creek School District Code of Conduct	6
Disciplinary Guidelines	7-9
Appeals Procedure	9
Frequently Asked Questions	10
Attendance Policy	10
Participation In Co-curricular Activities	10
Equipment and Supplies Policy	10
Insurance	10
Student Responsibility Acknowledgement Form	11

**BULLOCK CREEK SCHOOL DISTRICT
CO-CURRICULAR POLICY**

STATEMENT OF PHILOSOPHY

Students are encouraged to become involved in co-curricular activities. This is defined as any administratively accepted activity outside the regular classroom that is sponsored by a school approved adult. Student participation in such activities, including interscholastic athletics, is provided as an opportunity for students as long as they agree to follow the rules and guidelines as outlined in this policy. Inasmuch as participation is a privilege (not a right), students who violate the rules will be subject to the penalties outlined, up to and including suspension from participation in such activities.

The rules outlined in this document will apply to all students and their involvement in all co-curricular activities at Bullock Creek Middle and High School. A signed Co-curricular Policy at the Middle School shall be considered valid to cover the interim period from Middle to High School. Any infraction during this interim period can be applied to the accumulation of discipline at Bullock Creek High School. The rules apply on a year round twelve-month basis.

A student should realize that co-curricular student activity rules apply at all times throughout the students' middle and high school career, including off-season and all vacation periods. The rules are not limited to student behavior at school-sponsored activities or on school property. A student who violates the rules will be subject to disciplinary action as outlined in the penalty provisions. In addition, a student participant and his/her parent or guardian must sign and return to the designated school official a form, which acknowledges the student, and his/her parent or guardian understands and agrees to abide by the rules.

All disciplinary action for violation of the Co-curricular Policy shall be treated as separate experiences at the Middle School and the Senior High School. These actions shall be CUMULATIVE at each school. Once a student moves from the Middle School to the Senior High School, he/she STARTS THE CUMULATIVE PROGRESSION OF DISCIPLINARY ACTION FROM THE BEGINNING.

Tri-Valley Conference

Bullock Creek is a member of the Tri-Valley Conference. The conference currently has 23 member schools, divided into three divisions. They are as follows:

East Division

Birch Run
Bridgeport
Caro
Essexville-Garber
Frankenmuth
Millington
North Branch

Central

Alma
Bullock Creek
Chesaning
Freeland
Hemlock
Ovid-Elsie
Shepherd
Swan Valley

West Division

Breckenridge
Carrollton
Ithaca
Merrill
Michigan Lutheran Seminary
St. Charles
St. Louis
Valley Lutheran

Sport Offerings at Bullock Creek

Fall

Football
* Volleyball
* Boys' Cross Country
*Girls' Cross Country
Cheer
Boys' Soccer
Boys' Tennis

Winter

*Boys' Basketball
*Girls' Basketball
*Wrestling
Competitive Cheer

Spring

Baseball
Softball
Boys' Golf
Girls' Soccer
Boys' Track
Girls' Track
Girls' Tennis

* Sport is offered at the Middle School level

These sport offerings are Michigan High School Athletic Association sanctioned sports.

Michigan High School Athletic Association Eligibility Guidelines

1. Enrollment

Eligibility will be determined by the enrollment date and consult with MHSAA

2. Age

High school students become ineligible if they reach their nineteenth birthday before September 1 of the current school year. The age for a seventh grader is fourteen and for an eighth grader fifteen.

3. Transfers

A student who transfers from one high school to another is ineligible to participate in an interscholastic athletic contest for one full trimester for the school to which the student transfers, unless the student qualifies under one or more of the MHSAA exceptions. All transfers should contact the Athletic Director immediately for a ruling.

3. Physical Examinations

A student cannot be involved in athletics (practices or contests) without a physical from a licensed physician. The Michigan High School Athletic Association states that any physical after April 15th will apply for the next full year. Physicals must be on file in the Athletic Director's office.

4. Team Membership

A student who, after participating in an athletic contest as a member of a middle school or high school athletic team, participates in any athletic competition not sponsored by his/her school in the same sport, during the same season, shall become ineligible for a minimum of the next three (3) contests and a maximum of the remainder of that season in that school year. The following exceptions to this competition regulation may apply: During a season an individual may participate in a maximum of two (2) individual sports meet or contests during the sport season of a school year while not representing his/her own school. Please discuss your situation with the athletic director before competing on your own.

NCAA (National Collegiate Athletic Association) Guidelines

Student-athletes considering participation in a sport at the Division I and II collegiate level have specific academic requirements to meet as set by the NCAA Initial Eligibility Clearinghouse. Informational resources for current NCAA Clearinghouse policies are available at the Bullock Creek High School Counseling Center and at their website: www.clearinghouse.net.

It is the athlete's/parent's sole responsibility to know and meet NCAA requirements.

Bullock Creek School District Academic Eligibility

1. High School

- a. A student desiring to participate in athletic/co-curricular activities must be currently passing four classes, and must have passed four classes in the entire previous trimester. Any student failing to meet this requirement for the previous trimester shall be ineligible for 60 days.**
- b. A student must also be passing at least four (4) classes to remain eligible for the week. Records are kept on a weekly basis and ineligible students will be notified on Friday prior to the week that they are ineligible. The student remains ineligible for an entire week and is still required to attend practices and accompany the team to contests.**

2. Middle School

- a. A student desiring to participate in athletic/co-curricular activities must earn a passing grade in 5 of 7 classes to be eligible. The student must also demonstrate good behavior and citizenship.**

Bullock Creek School District Code of Conduct

Student-athletes are very visible at both the school and community level. They have the ability to impact these areas in positive and negative ways. As a result, this Code of Conduct reflects the high standard that student-athletes are held to as a result of representing Bullock Creek amongst their peers and in the community both on and the field.

PARTICIPATION IN ATHLETICS/CO-CURRICULAR ACTIVITIES IS A PRIVILEGE, NOT A RIGHT, AND MUST BE EARNED.

The following disciplinary guidelines apply to student-athletes that violate the policies written below:

I. ALCOHOL AND CONTROLLED SUBSTANCES

The following behaviors constitute a violation of the Bullock Creek Public Schools co-curricular policy and subject the student to discipline as outlined:

Use, possession, concealment, distribution, sale or being under the influence of:

- a. Tobacco or tobacco products in any form;
- b. Alcohol or alcoholic beverages in any form;
- c. Illegal drugs, including but not limited to those substances defined as “controlled substances” pursuant to federal and or state statute;
- d. Illegal steroids, human growth hormones, or other performance enhancing drugs;
- e. Substances purported to be illegal, abusive, or performance enhancing “look alike” drugs.
- f. Prescription drugs not prescribed for the student athlete.
- g. Any glue, aerosol or other chemical substance including but not limited to petroleum distillates, lighter fluid, and reproduction fluid for inhalation.

II. GROSS MISCONDUCT

Students shall not engage in acts of gross misconduct (including but not limited to behavior which is addressed in the student handbook) such as arson, bomb threats, false alarms, possession of weapons, theft, extortion, vandalism, forgery, assault, harassment, sexual misconduct, hazing, fighting or gross disrespect. In all cases, the judgment of school authorities will determine which actions are to be taken in accordance with this policy.

III. SUSPENSION FROM SCHOOL (OTHER THAN SECTION I and II)

Any student-athlete or participant in co-curricular activities who is suspended from school (Including In-House Suspension) for violation of the Bullock Creek Middle or High School Student Handbook, will be ineligible to participate in practices, competitions, or any outside of classroom activities for the duration of the suspension.

IV. DISCIPLINARY ACTION FOR SUBSTANCE ABUSE AND/OR GROSS MISCONDUCT

1. FIRST VIOLATION

- a. **An athlete will be suspended for 50% of the regular season contests in which the violation occurs. If it occurs out of season the penalty (50%) shall start with the first contest in the next sport the athlete participates in. In the event the infraction occurs with less than 50% of the regular season contests remaining, the penalty will be for the balance of the current season (which shall include any post season contests) plus a portion of the next sport's contests in which the individual participates if it applies. The athlete shall attend practices during this penalty period to regain eligibility and potential awards. In addition, the athlete will be referred to a Student Assistance Program (SAProgram), and if he/she attends and successfully completes special classes, programs and/or counseling arranged by the SAProgram and continues attending scheduled practices, his/her suspension will be reduced to 30%. All costs incurred will be the exclusive responsibility of the athlete/parents.**

2. SECOND VIOLATION

- a. **An athlete will be suspended for 67% of the remaining and/or next sport season (This is inclusive of post season play). There will be no waiver of suspension for any reason for the second violation. In addition, the student will be referred to the SAProgram, and will follow and complete all recommendations by the SAProgram as well as continue to practice and remain in good standing with the team.**
- b. **A member of a co-curricular student organization will immediately be suspended from that organization for 90 calendar days and in addition required to follow all recommendations by the SAProgram.**

3. THIRD VIOLATION AND SUBSEQUENT VIOLATIONS

- a. **The athlete will lose eligibility to participate in any interscholastic athletic competition for one calendar year. In addition the athlete will be referred to the SAProgram and will be required to follow the recommendation of the SAProgram in order to restore eligibility for future years. If all recommendations are followed and completed, he/she may then continue to practice with the team/teams until the suspension is complete.**

- b. A member in a co-curricular organization will be suspended from all student organizations for one calendar year. In addition the student will be referred to the SAProgram and will be required to follow the recommendation of the SAProgram in order to be reinstated in future years.

NOTE! IT IS POSSIBLE FOR A STUDENT TO SERVE DISCIPLINARY ACTION IN MORE THAN ONE CO-CURRICULAR ACTIVITY AT A TIME.

V. APPEAL PROCEDURE

After the Athletic Director (or designated school official) has made a disciplinary decision, the student and/or parent/guardian may chose to initiate the appeal process (Principal - Superintendent - Board of Education). In all cases, following a decision by school officials, both the student and parent/guardian shall be notified verbally as well as in written form of the outcome. All appeals must be based on questions of fact and/or due process only, and must be presented in writing to the appropriate building principal first. Throughout each level of appeal, the administrator in charge shall render a decision within five days and notify the parties involved in the manner previously mentioned.

VI. FREQUENTLY ASKED QUESTIONS

A. Attendance Policy

May I participate in an activity if I am absent for all or even part of a day?

- 1. Students who have missed all or part of the school day due to a doctor or dentist appointment, must bring a note from the doctor/dentist office in order to attend practices, contests, or co-curricular organization functions.**
- 2. Students who have missed all or part of the school day for any other reason must receive administrative approval in order to attend practices, contests, or co-curricular organization functions.**
- 3. Students who do not receive administrative approval to practice after missing all or part of the school day will serve a one game suspension from the next contest/activity.**

B. What must I do to participate in any co-curricular activity?

- 1. All participants in co-curricular activities must have a Co-Curricular Policy signed by the student and parent/legal guardian. Students cannot participate without the policy being on file in the main office. A Co-curricular Policy must be signed by both the student and the parent/legal guardian at the middle and high school levels. The policy will be valid for the duration of their eligibility at that school.**
- 2. All Co-curricular activity advisors and coaches will go over the Co-Curricular Policy each year, and/or season, with their student membership.**

C. Equipment and Supplies

What happens if I don't return or lose my equipment?

- 1. No student will receive a report card or an award of any kind until all equipment (practice or game) is turned in or paid for if lost or stolen.**

D. Insurance

Does the school's insurance policy cover injuries that students incur in any athletic/co-curricular activity?

- 1. The Bullock Creek School District insurance policy does not cover injuries to students incurred during athletic/co-curricular activity. The District does offer an opportunity for students to purchase an insurance policy through an independent insurance company at the beginning of the school year.**

**STUDENT RESPONSIBILITY ACKNOWLEDGEMENT FORM
CO-CURRICULAR STUDENT ACTIVITIES GUIDELINES
BULLOCK CREEK PUBLIC SCHOOLS**

Student's Name _____ Class of _____
(Please Print) Last First (Graduation Year)

STATEMENT TO BE SIGNED BY STUDENT AND PARENT/GUARDIAN:

I have received a copy of and have read the Co-Curricular Policy for student activities in the Bullock Creek School System. I understand the guidelines and accept my personal responsibility for all of them.

_____ Date _____
(Student Signature)

I acknowledge receiving the Co-curricular Policy for student activities in the Bullock Creek School System. I accept my responsibility for helping my son/daughter live up to the guidelines. I also acknowledge that the Bullock Creek School District insurance policy **does not** cover injuries to students incurred during athletic/co-curricular activity.

_____ Date _____
(Parent/Legal Guardian Signature)

**THIS FORM MUST BE SIGNED AND PLACED ON FILE IN THE MAIN OFFICE.
ANYONE WHO DOES NOT HAVE THIS ON FILE MAY NOT PARTICIPATE IN ANY
CO-CURRICULAR ACTIVITY.**